

## Corporate Asset Sub-Committee – Draft Work Programme 2018

Committee Date	13/02/2018	19/03/2018	21/05/2018	11/07/2018	14/09/2018	1/11/2018
<b>Sustainable Management of the Corporation's Operational Property Portfolio</b>						
Corporate Property Asset Management Strategy	Asset Management SBR update report		Asset Management Plans – Phase 1 progress report.  Asset Management SBR update report		New strategy for 2018-22 report	
City Surveyor's Business Plan	Business Plan for 2018/2023 report  Business Plan 2017/18 Q3 outcome report		Business Plan 2017/18 Q4 outcome report	Business Plan 2018/19 Q1 outcome report		Business Plan 2018/19 Q2 outcome report
Facilities Management	FM SBR update report		FM SBR update report		General FM update report	
Portfolio management information		New Housing and Planning Act – update report			Annual report on changes to portfolio report  Annual report on third party income from portfolio report	
Operational Property Review ( note individual assets will be reported as declared surplus by service committees)		OPR overall programme update report				
<b>Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.</b>						
	AWP Progress Report Q3 17/18  Heritage at Risk Register Annual Report	Barbican Centre Capital Cap Progress Report  GSMD Capital Cap Progress Report	AWP / CWP Progress Report Q4 2017/18	AWP Progress Report Q1 18/19	GSMD Capital Cap Progress Report	AWP / CWP Progress Report Q2 2018/19
<b>To monitor major capital projects relating to operational assets</b>						

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	20/21 Aldermanbury (CII Building) - Building Refurbishment  Members Cloakroom Upgrade Gateway 3/4  St Lawrence Jewry Church Refurbishment Gateway 3/4 Issues Report  COTAG Access Control Gateway 3  Guildhall – Great Hall - Events Chair Replacement Gateway 1/2 Report  Guildhall West Wing Mezzanine Level Improvement Gateway 1/2	65/65a Basinghall Street gateway report  Guildhall - Justices Switch - Damp proofing and relocation of essential electrical services Gateway 1/2 Report  Walbrook Wharf – main depot roof. Gateway 1/2 Report  Guildhall Yard refurbishment - Gateway 1/2 Report  Guildhall Art Gallery Carpet Replacement and Wooden Floor Overhaul Gateway 1/2 Report	Summary of new Capital projects across the portfolio			
<b>Recommending the annual programme of repair and maintenance works</b>						
					CWP for 2019/20 bid report	
<b>Responsibility for strategies, performance and monitoring initiatives in relation to energy</b>						
	2017/18 Energy performance Q2 report  Guildhall sub metering gateway 2 report  Carbon Descent Plan proposed targets and Energy procurement update report		2017/18 Energy performance Q3 report and update on Energy Procurement	Energy Performance – 2017/18 Q4 and update on Energy procurement	Energy Performance 2018/19 Q1 report	
<b>Monitoring and advising on bids for Heritage Lottery Funding</b>						
	National Lottery Funding Monitoring report					